

# Faculty/Staff Annual Appeal

## Frequently Asked Questions

### *Why should I give to Lynn?*

Lynn University strives to provide the education, support and environment that enable our students to realize their full potential. In order to achieve this mission and continue our tradition of excellence, we need financial support from our faculty, staff, alumni, parents, grandparents and friends. Our donors have many reasons to give back to Lynn and to support many different facets of the university. Whether it is giving to immediate needs, helping to provide scholarship assistance, supporting one of our colleges or athletics programs.

### *How much should I donate?*

We encourage everyone to donate any amount to the designation of their choice. For example our Immediate Needs fund, helps to address day-to-day operations of the university. Every gift counts and will be used to support the area specified.

### *Can I specify how my contribution is used?*

Yes. Your contribution can be designated to a variety of areas including immediate needs, scholarships, departments or programs and athletics; 100% of your gift will directly benefit the area that you choose.\*

Whether you make your gift online at [give.lynn.edu](http://give.lynn.edu) or use your payroll deduction, you'll see several designations.

### *What are my payments options?*

You can donate using cash, check, credit card or payroll deductions. You can also make recurring gifts and spread payments out over a period of time. You can also consider gifts of stock or a planned gift.

### *What is payroll deduction?*

Payroll deduction is a simple way for you to complete your gift to Lynn over time or one time gift through your paycheck. When you sign up for payroll deduction, your gift will automatically be deducted from your paycheck for the amount that you specify.

### *How do I sign up for payroll deduction?*

Contact Employee Services at ext. 7915. Indicate *this option for 26-week deductions, when updating benefits through Benefits Technologies during open enrollment, Nov. 2-20.*

Give online at [give.lynn.edu/facultystaff](http://give.lynn.edu/facultystaff)

### *What if my spouse/partner works for a company with a matching gifts program?*

Your gift may double or even triple if your spouse or partner's company has a matching gifts program. Please ask your spouse or partner to check with his or her human resources department for program specifics and paperwork. Visit

<http://www.matchinggifts.com/lynn/> to search for a list of employers with gift matching programs.

### *Is my gift tax deductible?*

Your gift qualifies for tax-deduction in accordance with IRS regulations during the calendar year that your gift is made. You will receive a gift receipt\* for your records.

*For payroll deduction, you will receive a tax receipt for the whole year in January.*

### *I already work here, so why should I give?*

Faculty and staff donations are key to the backbone of giving at Lynn. It sends a strong message to other potential donors, that you believe in Lynn and they should too. The number of alumni, employees and friends supporting the university influences corporations and foundations that are considering major grants and gifts. Faculty and staff support is an important vote of confidence in our institution.

### *What is Annual Giving?*

When you give to Lynn University, you become our partner in reimagining the future. With your help, Lynn's talented students, employees, and community are empowered to advance ideas, make new connections, and build a better world by:

- Empowering academic innovation with best-in-class campus design and technology
- Investing in world-class teaching
- Advancing the arts, culture and free exchange of ideas
- Assuring a Lynn education for students with great potential

### *Who can I contact for more information about Faculty and Staff Campaign?*

Contact Sherry Henry, Associate Director of Annual Giving, in the Office of Development and Alumni Affairs located in the Schmidt Building at extension 7467 or email, [shenry@lynn.edu](mailto:shenry@lynn.edu). You can make a gift to Lynn University through payroll deductions by emailing Employee Services, ext. 7915. Please note the minimum amount that can be deducted is \$1.00 per pay check. \$5.00 minimum for credit card donations.

New payroll deductions, or increase to deductions can also be made during open enrollment period; Nov. 2 through Nov. 20. You can also call Employee Services, 561-237-7915.

\*Your gift is tax deductible to the extent of the law.

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*See how quickly your bi-weekly gift can add up!*

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26 Week Pay Cycle	
Bi-Weekly Amount	Annual Total
\$1.93	\$50 a Year
\$3.85	\$100 a Year
\$9.62	\$250 a Year
\$19.24	\$500 a Year
\$38.47	\$1,000 a Year
\$57.70	\$1,500 a Year
\$76.93	\$2,000 a Year
\$96.15	\$2,500 a Year

Thank you for your dedication to Lynn and your continued support

[give.lynn.edu/facultystaff](http://give.lynn.edu/facultystaff)